# 

# Job Advertisements



# All good things come to he who waits

A proverb

#### Listen to me and repeat the words after me.

- 1. advertisement 2. to offer 3. to apply for 4. resume 5. qualification 6.to estimate 7. applicant
- 8. vacancy
   9. salary

#### MATCH ENGLISH WORDS THEIR DEFINITIONS

Model: something that is shown or presented to the public-1

...

money, received for a job

advertisement
 to offer
 to apply for
 resume
 qualification

6. to estimate

7. applicant

8. vacancy

9. salary

- ... the condition of being qualified
  ... to judge
  ... to present for acceptance or rejection
  1.. something that is shown or presented to the public
  ... to make an application or request
  ... a brief written account of personal, educational and professional qualification
  ... a person requests something, a candidate
  - .. the condition of being vacant or unoccupied

the verbs in the correct form

with the suggest

- 1.advertisement 2. to offer 3. to apply for 4. resume 5.
   qualification 6. to estimate 7. applicants' 8. vacancy 9.
   salary
- Model:
- I sent my \_\_\_\_\_4 two weeks ago. I haven't got any answer yet.
- 2. Have you read the \_\_\_\_\_\_ about a \_\_\_\_\_\_ in the paper today?
- 3. He is responsible for \_\_\_\_\_\_the \_\_\_\_\_the \_\_\_\_\_\_

4. The company \_\_\_\_\_him some good \_\_\_\_\_\_ a week ago. He couldn't refuse.

### **Phrases and questions:**

Why do you want to work.....?
 I' m interested in......
 What qualities do you....?
 I admire......
 .....skills, foreign languages, computer.
 I have the qualifications.

The form: Name: Age: **Knowledge of English: Experience:** Likes: **Dislikes:** The reason of applying:

# Home assignment

Write a letter of application according to the plan: name, age, knowledge of English, experience, likes, dislikes, the reasons of applying.