

# WRITING A LETTER

You have received a letter from your English–speaking  
pen friend, Ben

***...Well, the holidays are over and we are at school again. We have some new teachers and a lot of home work every day...***

***...What is your new school like? Do you have friends in the class? Are there any new subjects?...***

Write him a letter and answer his **3** questions.

Write **100–120** words. Remember the rules of letter writing.

Moscow  
Russia  
12.05.2017

3 words

*Dear Emily,*

15

*Thank you for your letter. It was great to hear from you again.*

68

*As for my school, it's very big! It has three computer rooms and wonderful sports facilities. Actually, it seems a nice place and I enjoy studying there. The kids in my class are very friendly. I've already made some new friends and we often meet after classes. I've got only one new subject this year. It's Economics and I'm beginning to think that it's not difficult, after all!*

19

*I'd better go now. Mum wants me to help with the housework. Keep in touch!*

*Lots of love,*

*Ann*

105 words

# Full address/date

Flat 5,  
41, Lunnaya Street,  
Saratov  
Russia

June 1, 2016

(1/06/2017)

(1.06.2016)

# Short address

Saratov

Russia

June 1, 2016

(1/06/2017)

(1.06.2016)

# Greeting

Dear Helen,

# Opening remarks

- Thanks for your letter. I was glad to hear from you **again**.
- Thanks for your letter. I was glad to hear from you **again**. Sorry, I couldn't answer so long but I was very busy with my school.
- Thanks for your letter. It was nice of you to drop me a line **again**.

# How to begin the main body (основная часть)

- **You asked me about... . Well, ....**
- **You wanted to know about.... .  
Well, ...**
- **As for ....., ....**



# Closing remarks

- Well, that's all for now. **Keep in touch.**
- Sorry, I must stop now as it's time for my music lesson. **Write me back.**
- Sorry, I must stop now. My mum wants me to help her. **Keep in touch.**

# Signature

1. Bye,  
Kate (без точки!)
2. Love,  
Liz
3. With love,  
Mike
4. Best wishes,  
Ann
5. Yours,  
Bill

# Checking a letter

address	greeting	opening		1 question	2 question	3 question	closing	Final phrase	Signature
+	+	благодарность	Ссылка на пред. контакт						

You have received a letter from your English-speaking pen friend, Ben.

*... Today is Sunday, but I feel bored and unhappy. It's already been raining hard for two days and there's nothing to do at home...*

*...What is your favourite season and why? What do you do when the weather is rainy? How do you usually spend your weekends? ...*

Write him a letter and answer his **3** questions.

Write **100–120** words. Remember the rules of letter writing.