

How to change direct speech into  
reported one

# ONE TENSE BACK

Present Simple □ Past Simple

‘I love you.’

He said...

- He said (that) he **loved** her.
- Past Simple □ Past Perfect

‘I met a girl’

- He told me .....

- He told me (that) he **had met** a girl.
- Will ☐ would

‘I’ll phone you.’

He told me ...

- He told me (that) he **would** phone me.
- Present Perfect □ Past Perfect  
‘I’ve broken my leg.’

He said....

- He said (that) **he had broken** his leg.
- Can ☐ Could

‘I can help you.’

He said ....

- He said (that) he **could** help me.

How to make reported  
questions?

‘Do you want to dance?’

He asked...

He asked her **if she wanted** to dance.

- Add *if* (or *whether*)
- one tense back
- don't use *do/did*
- change the word order to *subject + verb*  
‘Are you a student?’

He asked her .....



- He asked her **if she was** a student.

‘Have you seen the film?’

She asked....

- She asked him **if he had seen** the film.

‘What do you want?’

He asked....

- He asked me **what I wanted.**

‘Where do you live?’

He asked....

## *TRY THESE!*

He asked her **where she lived.**

1. 'I'm tired.' She said that she...
2. 'I don't like rock music.' He told her
3. 'I'll book a table.' He said...
4. 'I've bought a new car.' Paul told us
5. 'I live in the city centre.' She said

# CHECK YOURSELF!

1. She said she **was tired**.
2. He told her he **didn't like** rock music.
3. He said that he **would book** the table.
4. Paul told us that he **had bought** a new car.
5. She said that she **lived** in the city centre.

# Try some more!

6. 'I saw the film.' Julie said that...
7. 'Do you like football?' He asked me
8. 'What music do you like?' I asked her...
9. 'Are you tired?' She asked me...
10. 'Have you been to New York? I asked them...

# Check yourself!

6. Julie said that she **had seen** the film.
7. Mike asked me if I **liked** football.
8. I asked her **what** music she **liked**.
9. She asked me **if I was** tired.
10. I asked them **if they had been** to New York.

# TRY!

11. ‘Where did you live before?’

12. ‘Can you swim?’

13. ‘Where are you from?’

*Try the imperative!*

14. ‘Close the door.’ She asked me...

15. The teacher : ‘Don’t run!’



# CHECK YOURSELF!

- 11. He asked me **where I had lived** before.
- 12. She asked him **if he could swim**.
- 13. I asked him **where he was** from.
- 14. She **asked me to close** the door.
- 15. The teacher **asked** the children **not to run**.

*The end*